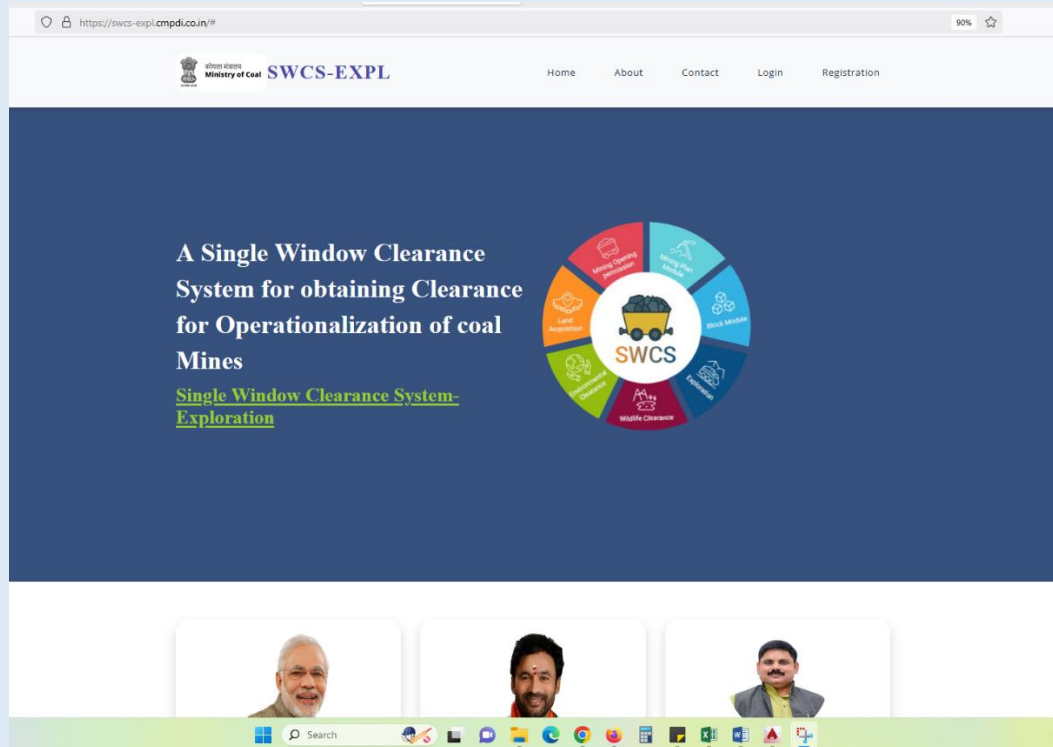


1. URL:

The Single Window Clearance System (SWCS)- Exploration module is hosted in following link: <https://swcs-expl.cmpdi.co.in/>. The portal can also be accessed from parent SWCS portal.

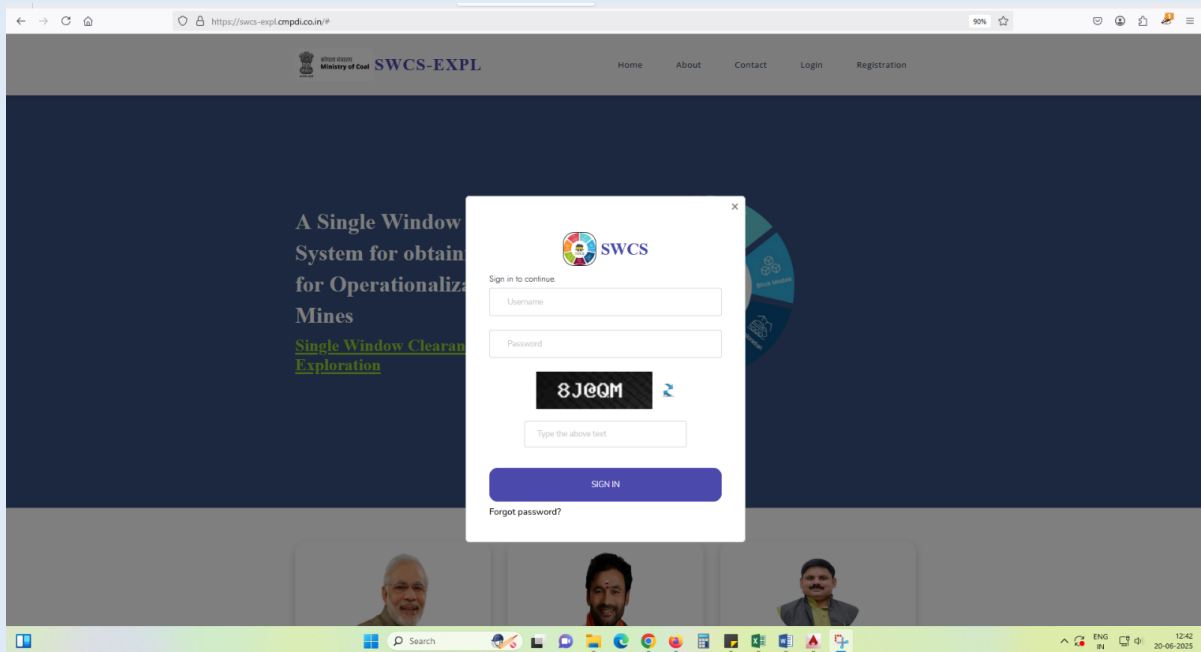
2. Home Page & Registration:



- After accessing the portal's home page, the Proponent should click on the **'Registration'** link to begin the registration process. In the registration window, the Proponent must enter the **Registration ID** generated from the parent SWCS portal and select **'Fetch Data'**. The system will automatically retrieve the available information from the parent SWCS portal, and the Proponent will need to complete remaining fields manually.
- Once all required fields have been completed with accurate information, the Proponent should click the **'Submit'** button located at the bottom of the page. The registration request will then be forwarded to the Ministry of Coal (MoC) for approval.

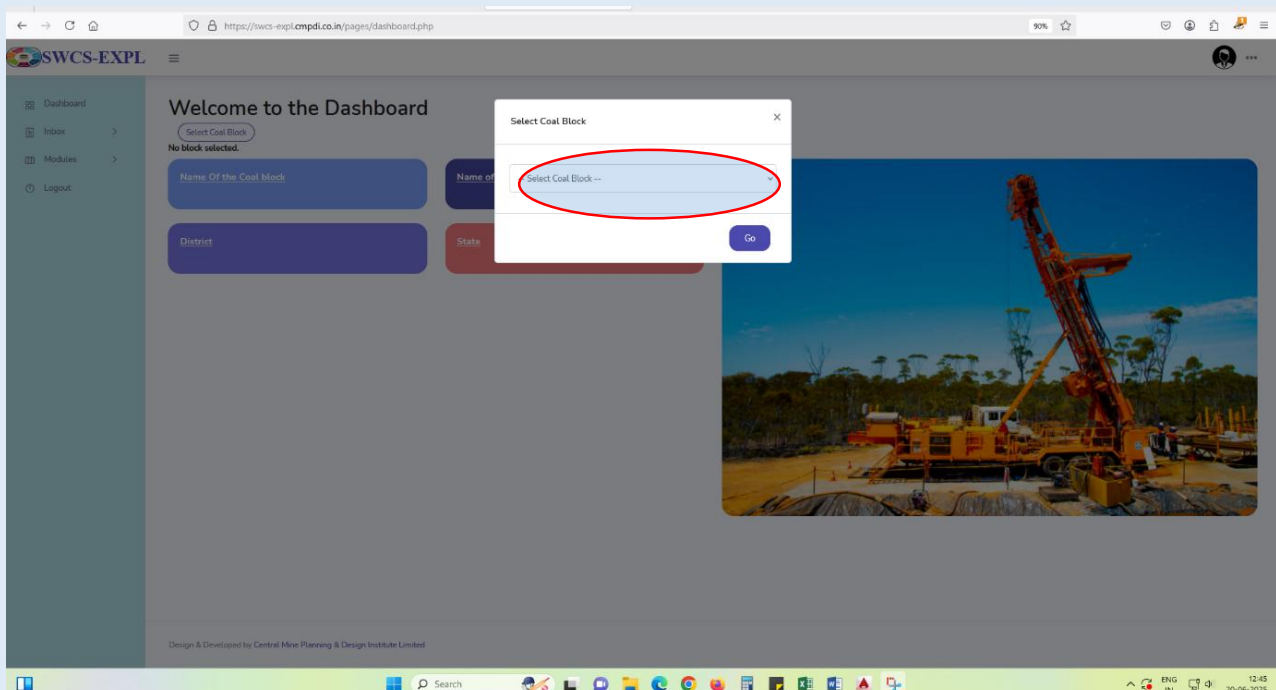
User Manual for Project Proponent for SWCS-Exploration Module

- After successful registration, the Proponent can sign in using the registered credentials to access the portal.



3. Coal Block Selection & Requirements:

- After logging in successfully, the proponent must select the coal block in 'Select Coal Block' drop-down menu to proceed with further.



- After selecting a coal block, the proponent must provide all the required basic information on the screen and specify appropriate requirement: '**Requirement of Exploration**' and '**Requirement of Revised Geological Report**'.
 - a. If only a Revised Geological Report (GR) is to be prepared without need of exploration, set '**Requirement of Exploration**' to '**No**' and '**Requirement of Revised Geological Report**' to

'Yes'. It may be noted that once the Proponent click 'Submit', data will be saved permanently and cannot be edited.

Status of Exploration

Status of Exploration of the Block

Partly Explored

Upload Vesting Order

01 -

Choose F

Requirement of Exploration

Yes

No. of borehole as per MWP

Drilling metrage as per MWP

Requirement of Revised Geological Report

Yes

Remarks

TEST

- Once requirement is submitted, the portal will display various '**Modules/Schedules**' in the left-hand panel, and enabling the Proponent to proceed with subsequent tasks.

SWCS-EXPL

Dashboard

Vetting & Approval >

Module

Exploration Scheme

Execution of Exploration Work

Upload GR Data

Payment Details

Profile

Change Password

Logout

Welcome to the Dashboard

Select Coal Block

Important:

id to correspond with gmbd.cmpdi@coalindia.in / gmexpl.cmpdi@coalindia.in / gmict.cmpdi.cil@coalindia.in for payment of requisite fees prior to

Status of Exploration

Status of Exploration of the Block

Partly Explored

Area of Block (In Sq.Km)

10

Upload Vesting Order

01 / 04

Browse...

View

Requirement of Exploration

Yes

No. of borehole as per MWP

100

Drilling metrage as per MWP

10000

Requirement of Revised Geological Report

Yes

Name Of the Coal block

Amarkonda Murgadantal

Name of the Coal Field

BALPHAKRAM-PENDENGURU Coal Field

District

Nagpur

State

Maharashtra



4. Exploration Scheme Module:

- To capture details of the Exploration Scheme, the Proponent must select the 'Exploration Scheme' module from the left-hand panel.

The screenshot shows the SWCS-EXPL web application. On the left is a sidebar menu with options: Dashboard, Vetting & Approval, Module (selected), Payment Details, Profile, Change Password, and Logout. Under the 'Module' dropdown, 'Exploration Scheme' is selected, showing sub-options: Basic Details & Others, Past Exploration Data, Details of Exploration Agency, Statutory Clearance, Approval of Exploration Scheme, Execution of Exploration Work, and Upload GR Data. The main content area is titled 'Exploration Scheme' and includes a sub-header 'Formate for Exploration scheme as per Minimum Work Programme'. It features five tabs: Basic Details (active), Drilling with 3D Seismic Survey, Drilling with Chemical Analysis, Upload Scheme Doc, and a Home button. Below the tabs is a form for 'Basic Details' with fields for: Name of the block (Amarkonda Murgadangal), Name of the Coal field (BALPHAKRAM-PENDENGURU Coal Field), District (Nagpur), and State (Maharashtra). Below these are input fields for Boundary Co-ordinate, Latitude (22), Longitude (85), and Boundary Description (Souther, Western, Norther, Eastern).

- Within the Exploration Scheme module, the Proponent must provide details in each sub-modules (viz. Basic Details & Others, Past Exploration Data, Details of Exploration Agency etc.). Information such as proposed Drilling, Geophysical Studies, Chemical Analysis etc. should be entered in their respective tabs. In addition, the complete set of Exploration Scheme - including Text, Annexures and Plans in digital format – must be uploaded under 'Upload Scheme Doc'.
- After completing all details under the Exploration Scheme module, the Proponent must select 'Vetting & Approval' module from the left-hand panel to submit the Exploration Scheme for approval.

The screenshot shows the SWCS-EXPL web application with the 'Vetting & Approval' module selected in the sidebar. The main content area is titled 'View & Forward Scheme for Vetting' and includes sub-tabs: Offer Letter from Vetting Agency, Upload Work Order, View/Downloads, and Track Movement. Below these is a 'Block Information' section with fields for: Name of the block (Amarkonda Murgadangal), Name of the Coal field (BALPHAKRAM-PENDENGURU Coal Field), District (Nagpur), and State (Maharashtra). Below this is an 'Exploration Scheme Details' table with columns 'Form Name' and 'Action'.

Form Name	Action
Basic Details	View/Edit
Drilling	View/Edit
Drilling with 2D Seismic Survey	View/Edit

- Before submission, the Proponent must carefully review the completeness of the Exploration Scheme. For final submission, Proponent is required to upload the '**Forwarding Letter**' and select vetting agency before selecting '**Submit**' button at bottom of the page.
- Once the Exploration Scheme has been submitted, the respective user (Proponent & Vetting Agency) must upload the 'Offer Letter', 'Work Order' for the assignments in relevant tabs.
- **All vetting comments/approval** and movement details related to the Exploration Scheme will be automatically recorded and available under '**Track Movement**' tab.

Stage	Remarks	Document	Action Date	Updated By
Proposal Submission to Vetting Agency	test	View	09-04-2026 00:00:00	b3
Vetting Agency forwarded to Proponent after Review	vetting comment may be incorporated	View	09-04-2026 16:02:46	cmpdi
Proponent resubmitted for vetting	for final approval	—	09-04-2026 00:00:00	b3
Final Approval by Vetting Agency	final approved	View	09-04-2026 16:03:37	cmpdi

- The Proponent is required to update Exploration Scheme in accordance with the vetting comments. After making necessary revisions, the updated scheme should be uploaded again and resubmitted to the vetting agency for approval.

5. Execution of Exploration Work Module:

This module is optional. However, the Proponent may update progress of exploration in this module.

6. Upload GR Data Module:

The module is designed for (i) submission of Geological Report (GR) to Peer Reviewing Agency (PRA) for vetting and approval and (ii) submission of approved GR to CMPDIL for record-keeping.

Note: The Project Proponent is required to pay requisite fees to CMPDIL in accordance with the revised SoP of MoC before submission of GR to PRA/ CMPDI.

➤ Upload GR Text:

For submission of the GR, the Proponent must upload the complete set of GR to the portal. By selecting the '**Upload GR Data**' module from the left-hand panel, the Text of the GR should be uploaded chapter-wise under '**Geological Report Details/GR Chapter**'. Standard chapters options are available in the portal; however additional chapters, if any, must also to be uploaded as

additional chapter(s). Other parts of GR – such as Cover Page, Contents, List of Plates/Annexures, Abbreviation, Bibliography, Acknowledgement, Allotment details etc. should be uploaded as a single compressed file (*.zip format).

GR Chapter

Important: of the GR to Peer Reviewing Agency (PRA).

Name of the block: Amarkonda Murgadangal
 Name of the Coal field: BALPHAKRAM-PENDENGURU Coal Field
 District: Nagpur
 State: Maharashtra

Sl. No.	Description	Comment	File	Action
1	SALIENT FEATURE		Browse... No file selected. Note- Upload only doc/docx/xlsx/xls and in case of Other data pdf/zip files upto 700 MB size	Upload
2	CHAPTER-I		Browse... No file selected. Note- Upload only doc/docx/xlsx/xls and in case of Other data pdf/zip files upto 700 MB size	Upload
3	CHAPTER-II		Browse... No file selected. Note- Upload only doc/docx/xlsx/xls and in case of Other data pdf/zip files upto 700 MB size	Upload

➤ Upload Annexures:

After uploading the complete Text portion of the GR, the Proponent needs to click '**Next**' option at the bottom of the page to proceed with uploading '**Annexures**'. Each annexure file should be uploaded according to the specified file type in the portal. Any additional annexures, are to uploaded in compressed (*.zip) file format under '**Other Data 1/2/..**' option.

Geological Report Details

Annexures

Previous **Home** **Next**

Name of the block: Amarkonda Murgadangal
 Name of the Coal field: BALPHAKRAM-PENDENGURU Coal Field
 District: Nagpur
 State: Maharashtra

Sl. No.	Description	File
1	Annexure-IA : Coordinates, Reduced Level, Final Depth of Boreholes (xls)	Browse... No file selected. Note- Upload only doc/docx in case of Other annexure pdf/zip
2	Annexure-IB : Boundary coordinates of the Block (xls)	Browse... No file selected. Note- Upload only doc/docx in case of Other annexure pdf/zip
3	Annexure-IIA : Descriptive Geological Log of Boreholes (xls/docx)	Browse... No file selected. Note- Upload only doc/docx in case of Other annexure pdf/zip

➤ Upload Plates/Plans/Maps:

After uploading the annexures, the Proponent must upload the **'Plates/Plans/Maps'** of the GR in the portal. Similar types of plans (e.g. floor contour plans, folio plans etc.) may be uploaded after compressing into single compressed file. Plans must be uploaded in .dwg format. Additionally, all the plans are also to be uploaded as pdf format into one or two compressed files.

SWCS-EXPL

Plates/Plans (dwg)

Previous Home Next

Name of the block: Amarkonda Murgadangal
Name of the Coal field: BALPHAKRAM-PENDENGURU Coal Field
District: Nagpur
State: Maharashtra

Sl. No.	Plan Type	Description	Select File	Action
1	Location		Browse... No file selected. Note- Upload only .dwg/zip(in case of multiple seam data containing .dwg files) and in case of Other plans pdf/zip/dwg files upto 700 MB size	Upload
2	Topogra		Browse... No file selected. Note- Upload only .dwg/zip(in case of multiple seam data containing .dwg files) and in case of Other plans pdf/zip/dwg files upto 700 MB size	Upload
3	Geologi		Browse... No file selected. Note- Upload only .dwg/zip(in case of multiple seam data containing .dwg files) and in case of Other plans pdf/zip/dwg files upto 700 MB size	Upload
4	Graphic		Browse... No file selected. Note- Upload only .dwg/zip(in case of multiple seam data containing .dwg files) and in case of Other plans pdf/zip/dwg files upto 700 MB size	Upload

swcs-expl.cmpdi.co.in/pages/gr_details_prop_upload.php

➤ Upload 3D Model:

Next, the Proponent must upload the complete **'3D Model'** of the GR under **'Geological Report Details/3D Model'** option. The complete 3D model and all associated files must be compressed into a single zip file before uploading to the portal.

SWCS-EXPL

3D Model

3D Model Previous Home

Name of the block: Amarkonda Murgadangal
Name of the Coal field: BALPHAKRAM-PENDENGURU Coal Field
District: Nagpur
State: Maharashtra

3D Model Upload Form

3D Model (.zip)
 No file selected.
Note- Upload only zip file upto 700 MB size

Upload Model

Uploaded Files
• ☒ Test.zip
Last Uploaded by: b3
Last Uploaded on: 09-04-2026 15:33

GR Data Preview & Forward

Previous Home

➤ Preview & Forward:

Once the complete set of GR has been uploaded, the Proponent must click on **'GR Data Preview & Forward'** option at the bottom of 3D model upload page. This option is also accessible under **'Vetting & Approval'** in the left-hand panel. The Proponent must ensure that the entire GR has been uploaded in all required fields before submission of GR to PRA/CMPDIL.

The Proponent is required to submit transaction details under 'Payment Details' in left-hand panel. Once the payment details are confirmed by CMPDIL, the Proponent shall be able to submit the GR to PRA/CMPDIL.

➤ Application Forwarding to PRA:

- Once the Proponent is satisfied with the uploaded GR, it may be forwarded to PRA/CMPDIL under **'Application Forwarding Section'** at the bottom of the page.
- If the GR has already been **approved by PRA via offline-mode** before the portal was live, the Proponent must tick the **'Check if the GR is already approved in offline mode'**. The Proponent should then provide relevant remarks in **'Forwarding Remarks'** field, upload a forwarding letter and forward the GR to CMPDIL for record purposes.
- For GRs which are to be peer-reviewed and approved by PRA, the Proponent must leave the option **'Check if the GR is already approved in offline mode'** unticked. The Proponent should provide relevant remarks in **'Forwarding Remarks'** field, upload a forwarding letter addressed to the PRA, and select one PRA from the drop-down list under **'Forward to'** field for peer review and approval of the GR.

It is the responsibility of the Proponent to verify independently the validity of accreditation of PRA, before forwarding the GR for peer review and approval.

The screenshot shows the 'Application Forwarding Section' form. It includes a checkbox for 'Check if the GR is already approved in offline mode'. Below this is a text area for 'Forwarding Remarks' with a placeholder 'Enter remarks (10-200 chars)'. Next is a file upload section for 'Forwarding Letter' with a 'Browse...' button and the text 'No file selected.' and 'Only PDF. Max 10 MB.' Below that is a dropdown menu for 'Forward to' with the text 'Select' and a downward arrow. At the bottom is a green 'Submit & Forward' button.

- After selecting PRA, the Proponent must click **'Submit & Forward'** button to submit the complete set to GR to PRA. Upon submission, the PRA will be auto-intimated via email and SMS. Once the GR is submitted, the GR details will be locked and Proponent will not able make any changes until the GR is returned by PRA with vetting comments.

➤ Track Movement:

Once the GR is submitted to the PRA, all the correspondence related to vetting and approval will be available in the '**Track Movement**' tab. Each activity will be logged under 'Track Movement' and the Proponent will be auto-intimated via SMS & Email.

The screenshot displays the SWCS-EXPL web application. On the left is a sidebar menu with options: Dashboard, Vetting & Approval (expanded), Exploration Scheme Vetting, Boundary Certification for Prospecting, View & Forward GR data, Module, Payment Details, and Profile. The main content area has three tabs: View & Forward GR Data, Track Movement (selected), and Approval Timeline. Under the 'Track Movement' tab, there is a form with the following details: Name of the block: Amarkonda Murgadangal, Name of the Coal field: BALPHAKRAM-PENDENGURU Coal Field, District: Nagpur, and State: Maharashtra. Below this is a 'Track Movement' section with a table header: Stage, Remarks, Document, Action Date, and Updated By. The table body contains the text 'No tracking data available.'

➤ Update & Resubmit:

Once the vetting comments are received from the PRA, the Proponent must to update the GR in line with the comments and resubmit the GR to PRA for final approval, following the same GR submission process.

➤ Forward Approved GR to CMPDIL:

On being approved by the PRA, the Proponent must submit the GR to CMPDIL for record-keeping using the '**View & Forward GR data**' option available in the left panel.

IMPORTANT POINTS FOR PROPONENTS:

✓ Accreditation Validity:

- The Proponent shall make sure the validity of accreditation of PRA is valid at the time of approval of the GR.

✓ Completeness of GR:

- The Proponent shall ensure the **GR is complete in all respects** before submitting it to CMPDIL for record. Once submitted to CMPDIL, the no changes in the GR are possible.

✓ SMS Correspondence Limitation:

- The Proponent may not receive SMS alert if registered with Do Not Disturb (DND) services of their carrier.